

Notetaking example

Skeleton Method

The skeleton method (also known as the 'linear' or 'outline' method) is illustrated in the left hand column below. In this example, a right hand margin has been drawn in, to allow for additional comments/questions/references.

<p>Topic: <i>Notetaking</i></p> <p>1 Why make notes?</p> <ul style="list-style-type: none">• to read/listen ACTIVELY - helps<ul style="list-style-type: none">○ concentration○ focus○ understanding○ recall• to see the big picture - helps identify<ul style="list-style-type: none">○ patterns○ structures○ relationships in the material• for later reference<ul style="list-style-type: none">○ exams○ assignments <p>2 Suggestions for making notes</p> <ul style="list-style-type: none">• plenty of space<ul style="list-style-type: none">○ one side of paper only○ don't crowd page○ draw wide margin down RH side for comments, questions, refs• use 'shorthand'<ul style="list-style-type: none">○ abbrevs○ symbols• use system that suits own learning style<ul style="list-style-type: none">○ mind maps○ skeleton○ Cornell○ Keywords	<p>5/3/08 Jane Brown</p> <p>NB ACTIVE rdg./listening = thinking (not just notetaking)!!</p> <p>Mind maps gd. for this?</p> <p>May need further summarising for exam study</p> <p>also use own abbrevs.</p> <p>mind maps gd. for me!</p>
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